



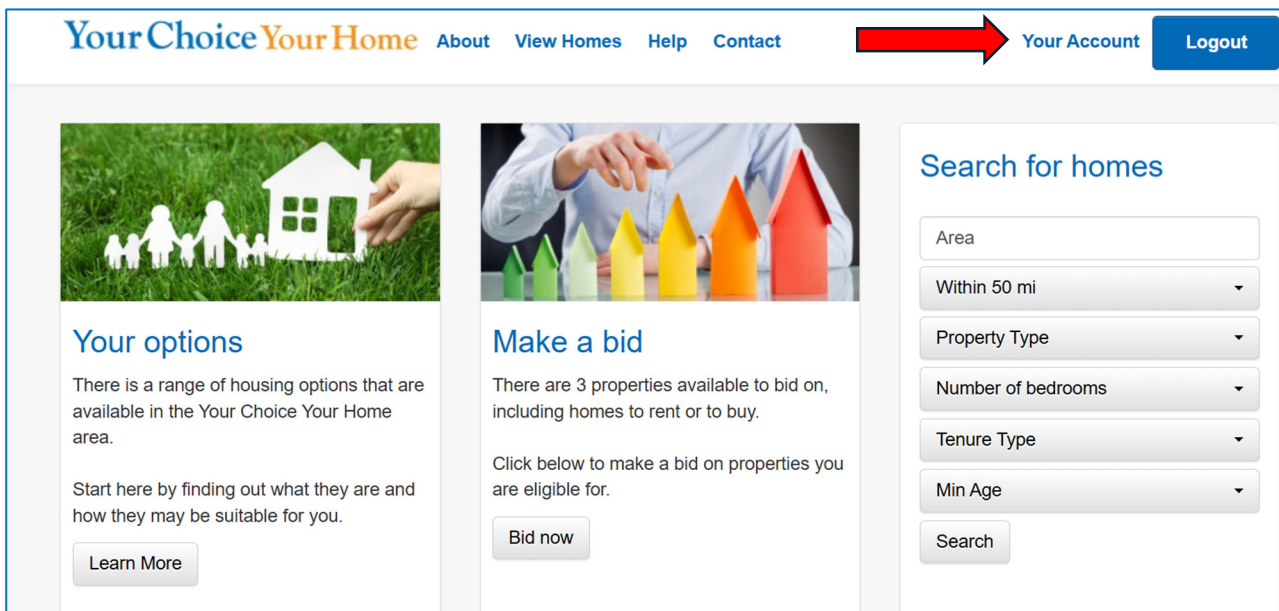
Your Choice Your Home

How to Re-Register

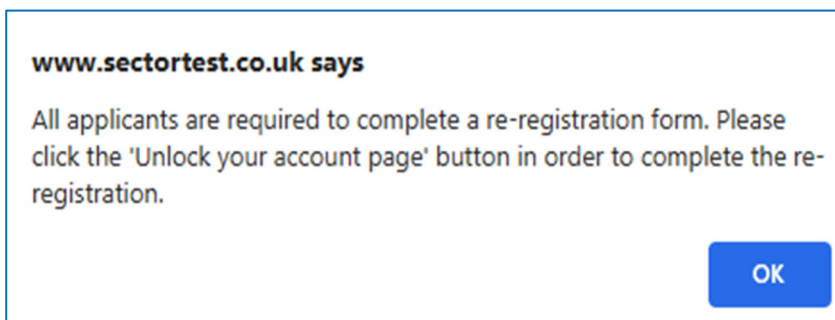
Following a period of consultation and approval of a new Allocations scheme, your housing application is now due to be renewed. We are doing this this to ensure that your application is re-assessed in line with the new allocations scheme guidelines and eligibility rules.

If you wish to remain on the Housing List, then it is Essential that you re-register by the 24th of November by following the steps below.

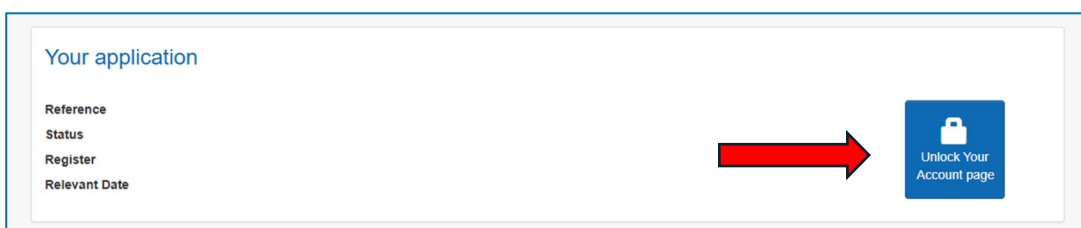
1. Go to www.yourchoiceyourhome.org.uk and Log In to your account as normal



2. The following message will appear



3. Once you have logged in, click on “Unlock Your Account Page” as shown below



4. A pop-up box will appear as shown below and you will be sent an email from donotreply@locata.org.uk to the email address you have registered with us.

Check Your Email

We've sent a One-Time-Password (OTP) to your email address, please enter the OTP below to unlock access to your account. This OTP will expire in 5 minutes.

If you use your internet browser to access your email, please do not navigate away from this page.

Didn't receive the email? Make sure to check your spam or junk folder.

One-Time-Password

5. Once you have received the email, open this and it will reveal a One Time Password which you will need to copy and enter into the pop-up box (as shown above) – Then click “Check OTP” on the pop-up box.

An example of the email you will receive is shown below:

Your Choice Your Home

Here is your One-Time-Password (OTP) to access Your Account details.

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If the One-Time-Password does not work or you did not attempt to access Your Account details on our bidding website, please contact the Local Authority or Housing Association you registered with. This One-Time-Password will expire in 5 minutes.

This is an automatically generated message; please do not reply to this mail.

Please check your junk or spam folder if you do not receive an email. if using a mobile phone, it's important that you do not navigate away from the Your Choice your Home website. Either open a new tab to check for receipt of the email containing the OTP or switch to your email App. You must keep Your Choice Your Home open in the background, otherwise you will be prompted to start the process again.

6. Once you have confirmed your account, you will see the following urgent message.

Urgent message ✕

All applicants are required to complete a re-registration form. You will need to complete the form by 24th November 2025, otherwise your application may be removed from the register.

☐ Yes, I will re-register now

☐ No, I will re-register later

7. By Selecting the yes, I will re-register now button, you will be taken to the following page to re-register. You will need to select continue to proceed with re-registering.

Assess Your Housing Options in North Norfolk

^[P1] **Registering with North Norfolk Council**

How to register a change of circumstances with us

- Click on the '**continue**' button at the bottom of each page to move on to the following page
- Make sure that you have checked your answers before moving on to the next page
- Use the '**back to previous screen**' button to move to the previous page
- Use the '?' symbol for more information about that question
- Click '**submit**' on the final page to send us your completed application

You will have the opportunity to view and check that any previous information that you have provided is still valid. You will be asked to fill out a new form and where necessary provide additional information. We will compare that with your previous circumstances and reassess your application against the new scheme.

Please beware that the re-registration process can take between 30 – 60 minutes to complete. You can save the form at any time and return to it later by logging back in to your account. A completed re-registration form must be completed and submitted by the 24th of November.

If you wish to register later, select the "NO I will register later". You will still have access to the current system but if do not re-register by the 24th of November, your account will be hibernated, and you will be unable to place bids on any properties.

If you have any questions or difficulties with this process, we will be able to assist you with this however due to the large number of applicants having to re-register, we do ask for your patience with us getting back to you. Please visit our [website](#) for further information and click "[Still need help?](#)" and follow the online form to send your enquiry to us